TO: ALL ARCHITECTS/ENGINEERS OF RECORD

FROM: Thomas B. O'Connell, Administrator

Architecture & Engineering Division 1520 East Sixth Avenue, Rm 33

P O Box 200103

Helena MT 59620-0103

DATE: April 20, 2012

RE: REQUEST FOR QUALIFICATIONS

Firms interested in being considered for an interview for the project(s) on the attached pages must follow these procedures:

- Submit two (2) copies of Form 115 for each project, which can be found at http://architecture.mt.gov/default.mcpx. Further instructions for filling out the form are on the 115. Information in addition to the 115 is acceptable.
- Form 115 submissions must be received at the A&E office no later than 5:00 p.m. on **Wednesday**, **May 9**, **2012**.
- Please submit originals only; faxes or e-mails of qualifications will not be accepted, nor will submissions received after the deadline.

<u>Firms selected for an interview on the project:</u>

- Will be given the initial information document and interview questions.
- Will be asked to present their credentials before an interview committee. The committee will then submit the names of three (3) qualified firms to the Department of Administration Director, who will appoint one firm for that project in accordance with 18-2-112 MCA.

The state of Montana makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the application and selection process or that may interfere with an applicant's ability to perform the essential duties of the job. In order for the state to make such accommodations, applicants must make known any needed accommodation to the individual project managers or agency contacts listed. Persons using TDD may call the Montana Relay Service at 1-800-253-4091.

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ROMNEY GYM ADAPTIVE REUSE STUDY MONTANA STATE UNIVERSITY A/E #2012-02-14

Project Budget: \$150,000

In response to academic program development and growth, Montana State University intends to complete a programming study for the renovation of Romney Gymnasium to house programs which directly serve students, faculty, and the local community. Design and Construction of the project would commence pending legislative authority approval and funding through the State LRBP process, anticipated in the 2013 session.

Constructed in 1922 as MSU's original state-funded health and physical education building, the 50,525 square foot Romney Gym is now obsolete and in need of a complete renovation in order to continue serving the University mission. Romney Gym is one of the most noteworthy structures on the MSU Campus. The building, located at the apex of the Romney Oval and on axis with Montana Hall is situated in a prominent campus location and is an exemplary example of the Italian Renaissance style. Beautifully detailed with brick and terra cotta façade, large windows, copper detailing, and barrel vaulted roof, it constitutes an iconic MSU building providing significant historical value to both the State and campus' heritage.

The future renovation and adaptive re-use of the facility must sensitively address the historic character of the building, both inside and out. A well conceived renovation will make beneficial use of the building's prime location, improve spaces that are currently under-utilized, and take advantage of the large open areas while also updating the building's core services and accessibility deficiencies to meet today's building codes and use demands.

Potential opportunities for future use of the facility include the opportunity to create and house a Student Information Commons and/or a Student Learning Center easily accessible within the core of campus. An Information Commons and Student Learning Center is a student and faculty centered integration of information, technology and learning center. Romney would provide a place for collaboration, connectivity and community. The renovation would create a facility dedicated to providing spaces and technology for group study and team learning; high-speed Internet connectivity including wireless; and comfortable spaces for serious student work, reading, and research. A listing of potential programs for consideration in a renovated Romney Gym would include: Office of Student Success (SUB); Writing Center (Wilson Hall); Math Center (Wilson Hall); Faculty Development Center (Proposed for Romney Gym); Technology Enhanced/Active Learning Facilities (high tech classrooms); High Tech Group and Individual Study Spaces; and, Student One Stop Center combining Admissions, Cashier Services, Student Payroll Services, University Dining Services, Financial Aid and Loan Offices, Registration, Student Assistance Foundation, and Parking Services.

Per University procedures and policy, a renovation of Romney Gym will comply with Board of Regents and MSU's Heritage Building & Sites Policy. State MCA Statutes, Board of Regents policy and MSU Policy, outline coordination efforts with the State Historic Preservation Office (SHPO) that must be followed, and subsequently would recommend inclusion of the local

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Bozeman Historical Preservation Advisory Board (BHPAB).

The initial project scope of work will be for this study/programming phase only. The programming phase would begin immediately and finalized prior to the 2013 State Legislative session. It is anticipated that the project will presented as part of the State Long Range Building Program (LRBP) in the 2013 Legislative session. Pending approval and funding by the State through the 2013 LRBP process, the University would then proceed with the renovation.

While it is intended at this time for the design team selected for the study/programming effort to continue with the project if funded, MSU and the State reserve the option of re-soliciting for full architectural/engineering services at their sole discretion.

For further information contact:
Walt Banziger, Director of Facilities Planning, Design & Construction
Montana State University
(406) 994-6326, wbanziger@montana.edu

RETROFIT ELEVATORS, CAPITOL COMPLEX DEPARTMENT OF ADMINISTRATION A/E #2012-30-03

Project Budget: \$800,000

This project is intended to upgrade Capitol complex elevators that are in need of overhaul, component replacement, ADA modifications, and cosmetic repairs. A condition study and report of all 44 campus elevators was completed in 2005 by ISES Corporation and upgrades to elevators in the Mitchell Building and Capitol were performed based upon the findings of this report. The report will be provided to firms shortlisted for interviews. This retrofit project is to involve elevators in the Cogswell, Walt Sullivan, Scott Hart, and DPHHS buildings as funding allows. The project budget may increase to the total spending authorization of \$1,450,000 as approved in the 61st Legislative session plus an additional \$800,000 as approved in the 62nd Legislative session, but currently available finances are limited to the \$800,000 project budget indicated above for the elevators located on the Capitol Complex. A \$350,000 upgrade and retrofit of the main elevator at the MDT HQ Building may also be added to this scope of work in the next fiscal year.

Lead consultant for this effort may be either an architecture or engineering firm. Design teams may want to consider including a company specializing in detailing elevator repairs as part of the submittal as performance specifications for this work may not be sufficient.

For further information contact: Russ Katherman, Engineering Manager Architecture & Engineering Division (406) 444-3332, rkatherman@mt.gov

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UPGRADE SCOTT HART HVAC SYSTEMS DEPARTMENT OF ADMINISTRATION A/E #2012-30-04

Project Budget: Phase 1 - \$1,920,000; Phase 2 - \$1,380,000

The Scott Hart Building is a 78,000 square-foot, multi-story structure constructed in two, 'L'-shaped phases. The first phase was constructed in 1936; the second in 1956. A feasibility study was completed by CTA Architects Engineers in December 16, 2011 to evaluate the heating, ventilation, and air conditioning systems of the entire facility. The current strategy is to bid the project in the winter of 2013 with a two-phased construction approach. The first phase will involve upgrading the 1956 building HVAC systems as the base bid and the 1936 building HVAC systems as an alternate with the intent of awarding this alternate should the 63rd Legislature authorize the Phase 2 funding.

The project budget is comprised as follows:

Phase 1 - \$1,920,000 of mechanical systems deferred maintenance funding authorized by the 62^{nd} Legislative Session.

Phase 2 - \$1,380,000 of mechanical systems deferred maintenance funding to be requested during the 63rd Legislative Session which convenes in January 2013.

For further information contact: Mark Hines, Mechanical Engineer Architecture & Engineering Division (406) 444-3331, mhines@mt.gov

cc: Walt Banziger, MSU Facilities Planning, Design & Construction Director Larry Murolo, Facilities Manager, MT Dept. of Transportation Doug Olson, Facilities Manager, General Services Division

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